

Nine Mile Community Center
Board of Directors Meeting
December 9, 2015

Board Members Present: Sharon Sweeney, Morris Eisert, Steve King, Lisa Schweigert, Shirley Weaver, Pam Schneider, Jennifer Murphy

Board Members Absent: Jason Spaid and Karen Murphy

MINUTES: Lisa Schweigert moved to approve the meeting minutes from November 11, 2015. Shirley Weaver seconded the motion, which passed.

TREASURER'S REPORT: Pam Schneider went over the treasurer's report that had been emailed to all board members. There was a deposit on 12/2/15 for \$1237.00 from the Craft Fair. Checking account balance as of 12/3/2015 is \$10,572.01. Please see full treasurer's report for details. Additional Items: Pam Schneider will prepare a treasurer's report for each meeting and a detailed report at each year end. Pam motioned to get a debit card to be used for some expenses of the NMCC. Sharon Sweeney seconded the motion, which passed.

1. OLD BUSINESS:

a. Event Schedule

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|----------------------------------|-------------------|
| • Christmas Eve | December 24, 2015 |
| • Longo-Keenan Wedding | May 21, 2016 |
| • Ashlyn Rose and Joshua Wedding | June 11, 2016 |

b. Craft Fair Recap

- \$1,947.00 was the total amount raised
- Although we had a higher attendance this year, we made less money. This could be due to the \$4 lunch option. We will only offer a \$6 lunch next year that includes soup, dessert items, and a drink option.
- Changes for Craft Fair 2016:
 - Jen Murphy will add a Facebook event to help advertise
 - Early vendor set up will only be from 4-6pm
 - We will add a sign in the kitchen that reads "No Dogs"
 - Physical address should be added to any advertisement.

c. Property Line Encroachment

Steve King reported that there will be a meeting with Missoula County Assistant Attorney John Hart in the coming months. Sharon Sweeney will give John Hart the license agreement next week.

d. Grants

Steve King has begun the grant application process for the Montana History Grant which is due on 1/22/2016. Steve has also created log-in information for NMCC. If access is required in the future to the Montana History Grant website, please seek and use the same information. If grant is received, it will help fix the back door, back stairs, and the corner of the building. This project is estimated to cost around \$8,000 and the grant request is for \$5,000. Pam will send the profit and loss statement to Steve after year end to complete grant application.

Steve King wanted to ensure that the Board supported the Montana History Foundation grant application, and that we would accept responsibility for the proper use of the grant. We will also be responsible for timely grant reports, as required. Sharon Sweeney noted that we have a good track record with previous grants from many different organizations and felt this would not be an issue here. All agreed, and supported applying for this much needed MHF grant to repair the foundation and back entrance.

e. Thank You Letters/Cards

Lisa Schweigert currently writes all thank you notes/cards for the NMCC. Previously, the cards were passed around at board meetings for all to sign. Lisa will send out cards on a timely basis even if they do not include everyone's signature. If they are not signed by all, she will sign them on behalf of the NMCC Board of Directors.

f. Rental Cleaning/Damage Deposits

Each renter is charged \$800 for a cleaning/damage deposit. Previously the check has been physically held and would be cashed as needed. It was decided that this check will now be cashed immediately and the funds would be reimbursed after the event. This will prevent loss of check and funds cancellations.

g. Schoolhouse Winterization

The date for winterization will be on December 29, 2015 at 11am. Steve King has an agenda for the winterization.

h. Christmas Eve Gathering

We will set up for Christmas Eve on December 24, 2015 (Christmas Eve) at 3:30pm. Karen Murphy will send out an email blast to the families in the valley.

i. Update on Spring Classes

There are no spring classes scheduled at this time. The Board of Directors is urged to come up with ideas for spring class options. Sharon Sweeney will ask Mike Albans to instruct another photography class. Sharon will also ask Bobbi Almer to instruct a painting class. Lisa Schweigert will look into having Bill Kreiss instruct a small engine class.

2. NEW BUSINESS:

a. General updates

- There is a Ponderosa Pine tree with a dead top on the property. Sharon Sweeney got a quote from a licensed arborist. This person has offered to cut down the tree for \$200 without cleanup. Selling the wood was discussed to raise funds.

3. PUBLIC COMMENT:

No public comment.

4. Set next meeting date – February 10, 2016

5. Adjournment at 8:30 p.m.